

HATHAWAY PARK NEIGHBORHOOD ASSOCIATION
Minutes from the First Organizational Meeting 11/20/07

I. **Introductions**: 15 homeowners, representing 10 residences attended the meeting.

II. **Discussed Need for Neighborhood Association**

- A. Security/ Crime Issues
- B. Disaster Preparations
- C. Neighborhood Improvements
- D. Community Building / Social Interaction

III. **Organizational/Formation Issues**

A. **Name of Association**: After discussion of the potential names for the Association and upon motion proposed by a participant, the group voted in favor of the name: *“Hathaway Park Neighborhood Association”*

B. **Potential Boundaries of HPNA**: After discussion of the potential boundaries for the HPNA, and upon motion proposed by a participant, the group voted for the initial boundaries of the HPNA to include all homeowners within the area bounded by Saratoga Avenue to Atherton to Hamilton Avenue to San Thomas Aquino, to Payne Avenue. It was contemplated that these boundaries are for our initial/interim use and could be increased or reduced at a later date. Concerns were raised about whether or not businesses and apartment residents could or should be allowed as members of the HPNA. Andrea & Jason agreed to check into it.

C. **Officers and Project Teams**: After discussion of the duties of the officers and upon motion proposed by a participant, the group decided to elect Interim Officers to hold office until official elections are held at First Official HPNA Meeting. Project Groups are to be further defined by the next meeting and Project Leaders will be appointed then. The following individuals were elected as Interim Officers:

President:	Jason Klawitter
Vice-President:	Andrea Miller
Secretary:	Karena Peterson
Treasurer:	Leslie Lew

D. **Formation Tasks**: Discussed various tasks that must be addressed as part of the formation process, including drafting and adoption of bylaws, creation of a website, flyers, newsletter, bank accounts, mission statement, slogan, etc.

E. **Neighborhood Watch & Incident Reports**: The group discussed the immediate desire for a neighborhood watch program to be established around the Park and along Vallejo Drive. Sample incident report forms were distributed to facilitate the collection of data regarding criminal activities and resident concerns. Residents were encouraged to call “311” or “911” to report incidents of for assistance with emergencies

F. **Upcoming Meetings**: The group agreed that the next HPNA Board Meetings will take place on November 27, 2007; December 18, 2007 and January 15, 2008. The First Official Neighborhood Association Meeting will occur on Tuesday, January 27, 2008 or Tuesday, February 5, 2008 depending on scheduling of Councilman Pete Constant’s office.